

Randy + Elizabeth Draper

Happy to do it!

2010



# TOP 10 Time Eaters

Business expert Alec MacKenzie, author of *Time for Success*, surveyed the time logs of thousands of male and female business people to come up with this list of the biggest hour eaters! One serious fact - Meetings didn't even make the top 10! You MUST invest your time wisely!!! You can do it!

10. PROCRASTINATION
9. iNABiLiTY tO sAy NO  
& *Lack of Self-Discipline*
7. Personal Disorganization
6. *Ineffective Delegation*
5. *Drop-in Visitors*
4. ATTEMPTING TOO MUCH
3. *Lack of Objectives, Priorities, Planning*
2. *Telephone Interruptions*
1. *Crisis Management, Shifting Priorities*